



The Cuyahoga County Board of Elections must hire more than 300 temporary employees to assist in the administration of the November 8, 2016 General Election. Employment seekers are invited to attend a job fair to learn about the open positions, apply in person, complete a skills assessment, and set themselves apart from other candidates with face-to-face interactions with hiring managers.

Date: Tuesday, August 16, 2016
Time: 10:00 a.m. – 2:00 p.m.
Location: Cuyahoga County Board of Elections, 2925 Euclid Avenue, Cleveland, OH 44115
Cost: Free (Free parking available in rear of building)

Registration is strongly recommended. Applicants may register by visiting the “Employment” page at www.443vote.com or by calling 216-443-6600.

The jobs can last up to several weeks or months depending on the assignment and department. Some examples of duties performed by temporary employees include proofing ballots, scanning, testing voting units, opening mail, processing absentee applications, staffing in-office early voting, preparing election-related equipment and supplies, counting and packing voter materials, providing customer service, and basic clerical functions such as typing, data entry, filing, copying, and answering phones, among other duties. To view all open positions and job descriptions, visit the “Employment” page at www.443vote.com.

Applicants attending the job fair should dress professionally, have questions ready and come prepared with several copies of their resume. Applicants should also plan to allow extra time to apply in person and complete a skills assessment.