

**COUNCIL OF THE
VILLAGE OF HIGHLAND HILLS**

ORDINANCE NO. 2025-09

For the March 12, 2025
Council Meeting

Introduced by: Mayor Michael L. Booker
Supported by:

AN ORDINANCE AMENDING SECTION 105.01 ENTITLED FEES FOR PUBLIC DOCUMENTS, AND DECLARING AN EMERGENCY.

WHEREAS, The Village of Highland Hills is permitted to charge a fee for certain public records provided on request to the public; and

WHEREAS, HB 315 recently granted authority for municipalities to charge for body camera video footage and similar video footage; and

WHEREAS, This Council desires to amend Section 105.01 to provide authority to charge a fee as permitted by HB 315 to persons submitting public records requests for body camera video footage, surveillance camera video footage, and/or dash camera video footage in order to cover the costs associated with reviewing, redacting, processing, storing, and distributing video files. The Highland Hills Police Department may require payment in advance based on the estimated cost of production.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF HIGHLAND HILLS, OHIO:

Section 1: That Section 105.01 entitled Fees For Public Documents be and hereby is amended as set forth in Exhibit A attached hereto and incorporated herein fully by reference.

Section 2: Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an orderly meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance is declared to be an emergency measure necessary to provide for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Highland Hills, and for the reason that said ordinance is immediately necessary for the orderly operation of the Village Departments in that HB 315 will go into effect shortly, and provided it receives the affirmative vote of two-thirds (2/3) of all members elected to Council, it shall take effect and be in force immediately upon its passage, otherwise, is shall take effect and be in force from and after the earliest period allowed by law.

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Passed in Council this 12th day of March, 2025.

First Reading ✓ Second Reading _____ Third Reading _____

Vote: Pride ✓ yea ✓ nay _____ Greene ✓ yea ✓ nay _____ Mills ✓ yea ✓ nay _____
McManus ✓ yea ✓ nay _____ Wright ✓ yea ✓ nay _____

Cassandra Pride 3/12/25
Cassandra Pride Date
President of Council

Attest: Margaret Sikon 3/12/25
Margaret Sikon, Clerk of Council Date

Filed with the Mayor: ✓ 3/14/25
Date

Approved By: Michael L. Booker 3/14/25
Michael L. Booker, Mayor Date

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EXHIBIT A ORDINANCE 2025-09

105.01 FEES FOR PUBLIC DOCUMENTS.

(a) There are hereby established the following fees for copies of public documents and services to be rendered the general public, at the specific request of the general public, whether such request is made by a person, firm or corporation:

(1) Zoning and parcel maps (500 or 1,000 scale)	\$5.00 per copy
(2) Miscellaneous Public Documents (including, but not limited to police reports, fire reports, EMS reports, minutes of meetings, specific sections of Zoning Code, and other such documents:	\$0.05 per page
(3) Police Department and Fire Department photographs:	
Color-35 mm Photo, 3 x 5	\$0.50 each
Color-35 mm Photo, 3 x 7	\$3.50 each
Color-35 mm Photo, 8 x 10	\$6.00 each
(4) Police Body Camera Video footage, surveillance video footage, dash cam video footage, and similar type videos	\$75.00 per hour up to maximum of \$750.00 per request