

**COUNCIL OF THE
VILLAGE OF HIGHLAND HILLS**

ORDINANCE NO. 2024-35

For the June 12, 2024
Council Meeting

Introduced by: Mayor Michael L. Booker

Supported by:

**AN ORDINANCE AMENDING SECTION 105.06(j) ENTITLED FEES IN THE
STREETS, UTILITIES AND PUBLIC SERVICES CODE,
AND DECLARING AN EMERGENCY.**

WHEREAS, The Village of Highland Hills operates the Shaker House as efficiency apartments, commercial office space and ballroom rental; and

WHEREAS, The rates for renting any of the above described uses are set by Council; and

WHEREAS, This Council desires to amend Section 105.06(j) to provide authority to charge an application fee to applicants seeking to rent either an efficiency apartment, commercial rental space or the ballroom, finding it necessary to defray costs of background review prior to engaging in a lease.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF HIGHLAND HILLS, OHIO:

Section 1: That Section 105.06(j) entitled Fees In The Streets, Utilities And Public Services Code be and hereby is amended as set forth in Exhibit A attached hereto and incorporated herein fully by reference.

Section 2: Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an orderly meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: This Ordinance is declared to be an emergency measure necessary to provide for the immediate preservation of the public peace, health, safety and welfare of the inhabitants of the Village of Highland Hills, and for the reason that said ordinance is immediately necessary for the orderly operation of the Village Properties Department, and provided it receives the affirmative vote of two-thirds (2/3) of all members elected to Council, it shall take effect and be in force immediately upon its passage, otherwise, is shall take effect and be in force from and after the earliest period allowed by law.

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Passed in Council this 12th day of June, 2024.

First Reading ✓ Second Reading _____ Third Reading _____

Vote: Pride ✓ yea ✓ nay _____ Greene ✓ yea _____ nay _____ Mills ✓ yea _____ nay _____
McManus ✓ yea _____ nay _____ Wright ✓ yea _____ nay _____

Cassandra Pride
Cassandra Pride
President of Council

6/12/24
Date

Attest: Margaret Sikon
Margaret Sikon, Clerk of Council

6/12/24
Date

Filed with the Mayor: ✓

6/18/24
Date

Approved By: M. Booker
Michael L. Booker, Mayor

6/18/24
Date

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EXHIBIT A

105.06 FEES IN THE STREETS, UTILITIES AND PUBLIC SERVICES CODE.

(a) Excavation permit fee (921.04)

\$50.00

(1) Underground Private Telecommunication Lines. Underground private telecommunication lines in public rights of way \$ 1 per lineal foot plus \$1,000 per intersection crossing. (925.06). Cable television providers having franchise agreements with the City are excluded.

(b) Drainage ditches and culverts (1329.05(b))

\$250.00

(c) Sanitary sewer connections and inspections: (1329.11)

Single-family houses

\$140.00

Multifamily buildings, including apartments, townhouses and plexes (first unit)

\$1100.00

Each additional unit

\$15.00

Commercial buildings and schedule

\$150.00

Industrial buildings and schedule

\$200.00

**(d) Permit fees for the laying of various diameters of
sewer pipe for each 100 feet laid, or fraction
thereof: (1329.11)**

4 to 7-inch diameter

\$15.00

to 11-inch diameter

\$35.00

12-inch and larger diameter

\$50.00

(e) Tap-in fees (water lines):

Single-family dwelling

3 bedrooms or less

\$2550.00

4 bedrooms

\$2805.00

5 bedrooms or more

\$1405.00 per each

additional bedroom

Existing single-family dwelling

3 bedrooms or less

\$1500.00

4 or more bedrooms

\$1650.00

Two-family dwelling

3 bedrooms or less

\$5100.00

4 bedrooms

\$5610.00

5 bedrooms or more per dwelling

\$1405.00 per each

additional bedroom

Multi-family dwelling

3 bedrooms or less

\$2550.00

4 bedrooms

\$2805.00

5 bedrooms or more per dwelling

\$1405.00 per each

additional bedroom

Institutional

1 bedroom unit

\$1445.00

Each additional bedroom

\$1405.00

All kitchens, staff facilities, scrub sinks

\$100.00 per fixture

Commercial building

Tap-in fee to be computed based on fixture count at \$100.00 per fixture (minimum tap-in fee)

\$3000.00

Industrial building

Tap-in fee to be computed based on fixture count at \$100.00 per fixture (minimum tap-in fee)

\$3000.00

(f) Fees for all residences, commercial buildings and industrial buildings which are located outside of the boundaries of the City will be calculated at 150 percent of the appropriate new construction charge set forth in this subsection.

(1) Permits for purchase of water from City Hall hydrant:

First 500 gallons (3 mos.) \$3.00

Each additional 500 gallons or fraction thereof \$3.00

(2) Garbage and rubbish:

Special collections (917.06) \$15.00 per cubic yard
or fraction thereof by
volume
or \$3.00 per hundred
weight or fraction
thereof by weight,
whichever is greater,
but not less than
\$15.00

(g) Fees for tree planting and removal:

(1) Permit to plant, remove, trim, spray or \$1.00
tamper with any tree within
a tree lawn on any street within the
Village of Highland Hills (901.01)

(2) Arborists, License Fee (905.20) \$25.00
(Bond Required)

(3) Permits for Planting, pruning, or Removal of
Public Trees (909.05)

- estimated cost under \$500.00 no fee

- estimated cost over \$500.00 \$100.00 for each

\$100.00 over \$500.00

(4) Fee for Implementation of Tree Planting Program (913.02) \$50.00

(5) Fee for Right of Way Permit (925.04(c)) \$25.00

(Ord. 2004-41. Passed 6-9-04.)

(h) Services rendered by the Village Emergency Medical Service (EMS) for residents and nonresidents (per person, per call):

	Residents/Non Residents
Basic life support (BLS)	\$550.00
Advanced life support I (ALS I)	\$750.00
Advanced life support II (ALS II)	\$850.00
Mileage charge	\$14.00 per mile

(Ord. 2017-44. Passed 9-13-17.)

(i) Fees for the Use of the Public Right-of -Way: (925.02) (see also 105.01)

(1) Initial Registration Fee (925.02(b))	\$500.00
(2) Annual Registration Fee each year after first year	\$350.00
(3) Use Permit Fee (925.03, 925.06(b)(1))	\$500.00
(4) Refund of Use Permit Fee if withdraw within 60 days of app. (925 06(b)(2)(A))	\$50.00
(5) Construction Permit Fee (925.06(d)(1))	\$500.00
(6) Construction Oversight hourly rate (925.06(d)(2))	\$30.00/hr.
(7) Penalties (925.99)	\$100.00 to \$5,000
(Ord. 2004-41. Passed 6-9-04.)	
(8) Fee for gas and oil drilling permit - Section 931.03	\$500.00

(Ord. 2004-35. Passed 4-14-04.)

(j) The following schedule of fees is hereby established for the use and rental of the Highland Hills Government Office Complex and Community Center or portions thereof:

(1) For lease of residential housing:

A. For lease on a month-to-month basis:

1. Efficiency \$250.00 up to \$425.00 per month, plus a deposit equal to the first month's rent shall be collected along with the first month rent.

2. Efficiency with Kitchenette \$450.00 up to \$570.00 per month, plus a deposit equal to the first month's rent shall be collected along with the first month rent.

3. One Bedroom Efficiency \$560.00 up to \$1,000.00 per month, plus a deposit equal to the first month's rent shall be collected along with the first month rent.

4. Any deposit collected with the first month's rent for any residential housing is subject to be refunded pursuant to the terms and requirements of Ohio R.C. Chapter 5721 et seq., less any damages that must be repaired by the Village of Highland Hills upon the tenant vacating the premises.

(2) For lease of commercial office space:

A. Cost per square footage: \$7.00 to \$15.00 per square foot within the range established above based upon the prevailing factors, etc. plus deposit equal to the first month's rent.

B. The Director of Properties shall have authority to negotiate the best and reasonable price per square foot based upon the prevailing factors determining the cost per square foot of lease of commercial space.

(3) Charges for appliances shall be up to \$25.00 per appliance per month.
(Refrigerator, TV)

(4) For use of the banquet facilities:

A. For use for one calendar day or any portion thereof:

Ballroom minimum \$800.00 up to \$1,000.00.

Ballrooms one half, minimum \$500.00 up to \$500.00.

(5) For use of conference facilities or meeting rooms:

For use for one calendar day or any portion thereof;

Maximum \$200.00 per day for any conference facility or meeting room.

(6) The Mayor, or in his absence, the Director of Properties, may waive any rental charge for recognized community or civic groups conducting organizational activities that do not include party activities or celebrations.

(7) A deposit of 50% of the rental charge shall accompany the application agreement and will be retained to cover any damages or additional cleaning charges after the event. The balance shall be refunded upon approval of the Director of Properties after deducting any amounts due for rental, damages, labor or equipment as set forth in Section 951.02(e).

(8) The Village, through the office of the Mayor or Director of Properties reserves the right to deny permits or agreements for the use of any such facility for any activity considered unlawful or improper.

(9) The Properties Director, with approval of the Mayor, may charge an application fee for rental of an efficiency, commercial office or ballroom. The fee shall be a minimum of \$25.00 up to \$50.00, non-refundable, per application and may only be waived by the Mayor for documented good cause.