

**COUNCIL OF THE  
VILLAGE OF HIGHLAND HILLS**

**RESOLUTION NO. 2024-31**

For the May 15, 2024  
Council Meeting

Introduced by: Mayor Michael L. Booker

Supported by:

**A RESOLUTION APPROVING THE CUYAHOGA COUNTY 9-1-1 PLAN AS  
ADOPTED BY THE CUYAHOGA COUNTY 9-1-1 PROGRAM REVIEW  
COMMITTEE, AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Village of Highland Hills is located within the County of Cuyahoga and is therefore part of Cuyahoga County's 9-1-1 service network; and

**WHEREAS**, pursuant to ORC 128.06(D) each committee shall maintain and amend a final plan for implementing and operating a countywide 9-1-1 system with specific provisions included therein; and

**WHEREAS**, Cuyahoga County has provided a copy of the 9-1-1 Plan dated March 6, 2024 to the *Village of Highland Hills* in accordance with Ohio Revised Code, Section 128.07; and

**WHEREAS**, pursuant to ORC 128.08(A) within sixty days after receipt of the final plan, the legislative authority of each municipal corporation in the county and of each township whose territory is proposed to be included in a countywide 9-1-1 system shall act by resolution to approve or disapprove the plan.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF HIGHLAND HILLS, OHIO:**

Section 1: The Council hereby approves the Cuyahoga County 9-1-1 Plan, attached hereto and expressly made a part hereof as if by reference, and marked Exhibit "A", as adopted by the Cuyahoga County 9-1-1 Program Review Committee.

Section 2: Council finds and determines that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an orderly meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were conducted in meetings open to the public and in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3: The Council declares this Resolution to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare, the reason for the emergency is the need to be in compliance with ORC 128.08(A), therefore, said Resolution shall be in full force

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and effect immediately upon its adoption by this Council and approval by the Mayor, otherwise from and after the earliest period allowed by law.

Passed in Council this 15th day of May, 2024.

First Reading: ✓ Second Reading: \_\_\_\_\_ Third Reading: \_\_\_\_\_

Vote: Pride ✓ yea \_\_\_ nay \_\_\_ Greene ✓ yea \_\_\_ nay \_\_\_ Mills ✓ yea \_\_\_ nay \_\_\_

McManus ✓ yea \_\_\_ nay \_\_\_ Wright ✓ yea \_\_\_ nay \_\_\_

Cassandra Pride  
Cassandra Pride  
President of Council

5/15/24  
Date

Attest: Margaret Sikon  
Margaret Sikon, Clerk of Council

5/15/24  
Date

Filed with the Mayor: ✓

5/15/24  
Date

Approved By: [Signature]  
Michael L. Booker, Mayor

5/15/24  
Date

2024-31

# CUYAHOGA COUNTY

## 9-1-1 PLAN



*Adopted:*

March 6, 2024

**Resolution No. 2024-31**

**Exhibit A**

**911 Legislative Requirements - Action Requested from Each Cuyahoga County Mayor**

Brandy Carney <bcarney@cuyahogacounty.us>

Tue 4/9/2024 3:45 PM

To:pkoomar@cityofbayvillage.com <pkoomar@cityofbayvillage.com>;mayorberns@beachwoodohio.com <mayorberns@beachwoodohio.com>;skoci@bedfordoh.gov <skoci@bedfordoh.gov>;mmallis@bedfordoh.gov <mmallis@bedfordoh.gov>;mayorstevens@bedfordheights.gov <mayorstevens@bedfordheights.gov>;admin@villageofbentleyville.com <admin@villageofbentleyville.com>;ckleem@cityofberea.org <ckleem@cityofberea.org>;kbenjamin@bratenahl.org <kbenjamin@bratenahl.org>;Mayorkingston@brecksville.oh.us <Mayorkingston@brecksville.oh.us>;Sam Alai <salai@broadview-heights.org>;mayor@cityofbrookpark.com <mayor@cityofbrookpark.com>;rvankirk@brooklynohio.gov <rvankirk@brooklynohio.gov>;mprocuk@brooklynhts.org <mprocuk@brooklynhts.org>;mayortomko@chagrin-falls.org <mayortomko@chagrin-falls.org>;mayorbibb@clevelandohio.gov <mayorbibb@clevelandohio.gov>;mayor@clevelandheights.gov <mayor@clevelandheights.gov>;Brandy Carney <bcarney@cuyahogacounty.us>;Jill Smialek <jsmialek@cuyahogacounty.us>;j.bacci@cuyahogaheights.com <j.bacci@cuyahogaheights.com>;bking@eastcleveland.org <bking@eastcleveland.org>;Cc:Jill Smialek <jsmialek@cuyahogacounty.us>;Christopher Alvarado <calvarado@cuyahogacounty.us>;Erik Janas <ejanas@cuyahogacounty.us>;Amanda M. Dempsey <adempsey@cuyahogacounty.us>;Christopher Ronayne <cronayne@cuyahogacounty.us>;Brendan R. Doyle <bdoyle01@cuyahogacounty.us>

3 attachments (1 MB)

911 Program Review Mayoral Representation List.pdf; Cuyahoga County Chief of Staff Letter to Mayors 4 4 2024.pdf; 911 Plan Cuyahoga County Final Adopted 3 6 2024.pdf;

Dear Mayors,

Over the last 6 months, the County Executive, Chief of Staff, and other Cabinet leaders including myself, have spent a significant amount of time assessing the numerous Ohio 911 legislative changes that became law in October 2023. We've looked into each part of Ohio Revised Code Section 128 and have confirmed the exact steps we must take to ensure compliance.

*The attached letter from the County's Chief of Staff details the support both he and the County Executive have for this request, and their encouragement for your full compliance. In short, this correspondence is requesting two resolutions from each of your respective Councils. The first resolution must signify your acceptance of our Countywide 9-1-1 Plan (attached to this email), and the second resolution must identify your respective vote for a mayoral representative on our Cuyahoga 9-1-1 Program Review Committee.*

*As mentioned, these two requests follow the legislative requirements set forth in the recently updated Ohio Revised Code, Section 128. While I recognize this is a lengthy email, the detail below lays out a full explanation.*

1. Section 128.06 updates the name, role, and composition of a countywide 9-1-1 planning committee, now called "9-1-1 Program Review Committee." This committee is a required entity that is staffed by our County Department of Public Safety and Justice Services (PSJS). The committee must meet periodically throughout the year. Section 128.06(B) defines the membership and requires us to have representation from one city and one township, in addition to the County Executive's seat, which I serve as his designee, Cleveland Mayor Justin Bibb's designee, and a representative of the second largest municipality, which is Parma. The member representing the townships in Cuyahoga County must be elected by a majority of the Boards of Trustees of all townships. **The member representing all other cities in the County must be the chief executive**

officer of a municipal corporation in the County and must be selected by the majority of the legislative authorities of municipal corporations in the county.

*Cuyahoga County has hosted a 9-1-1 Planning Committee for many years. We intend to use this committee to satisfy the role envisioned in Section 128.06, however we need to fill a vacancy left at the end of 2023 when Mayor Jerry Hruby retired from office.*

2. Section 128.07 specifies that the 9-1-1 Program Review Committee must adopt a countywide 9-1-1 plan with specific provisions included therein. The code goes on into Section 128.08, where we are required to distribute a copy of the plan to each municipality and township, and each municipality and township must act through its legislative authority to either adopt or reject the plan. Distribution, adoption, or rejection of the plan must occur each time the plan is amended. Likewise it must also be filed with the State of Ohio and must be re-filed upon each amendment.

*As Cuyahoga County has been a leader in 9-1-1 planning, our plan has been in existence for many years and has been updated as technology and the overall public safety landscape has evolved. Our plan follows state law, yet we must act now to ensure each municipality and township has received a copy of it and has adopted or rejected it.*

Given these two main points, I am leaning on you for leadership and action. Two separate resolutions are required from each individual community and township. The resolutions must be passed by your legislative authority (in other words, your city or village council, or township trustees as appropriate).

**Resolution #1:** A mayor must be elected to the 9-1-1 Program Review Committee to fill the vacancy. The mayor must be elected via a majority vote of all municipal legislative authorities within the County. Therefore, a resolution is required from each municipality wherein your municipality indicates its vote for representation on the 9-1-1 Program Review Committee. A list of mayors is attached to this letter for your convenience. *Because township trustees have their own representation and separate voting process, townships are exempt from this requirement and do not need to submit a resolution on this matter.*

**Resolution #2:** All municipalities and townships in the County must receive a copy of and vote to adopt or reject the countywide 9-1-1 plan. You will receive a copy of the 9-1-1 plan via mail, as is required by state law. For convenience, the plan is also attached to this email. A resolution is required to adopt the plan.

I understand this is a lot of information and that I am asking something of each of you that requires more than just a signature by asking you to each engage your councils for two resolutions. But we must be compliant with the new state laws for 9-1-1. I continue to work with 9-1-1 authorities and lawmakers throughout Ohio to provide options to streamline some of the new processes. However, any of those efforts will take time and legislative changes, so currently we must follow what's written in the updated State code.

*I am available to you at any time in this process. I can be reached by telephone at 216-443-5691, or by email at [bcarney@cuyahogacounty.us](mailto:bcarney@cuyahogacounty.us). My Deputy Director, Jill Smialek can also be of assistance, and she can be reached at 216-698-2064 or [jsmialek@cuyahogacounty.us](mailto:jsmialek@cuyahogacounty.us).*

I caution you that this process is time sensitive. I respectfully ask each of you to work through this identified process and have each of the two requested resolutions from each community back to me by Friday, May 17, 2024. Once I receive these, I am required

to send each of them down to the State 9-1-1 Office so they can hold them on file.

On behalf of our County Executive and Chief of Staff, we thank you for your attention and action on this issue. We know this essential public safety function is one that is very important to all of us. Thank you in advance for your leadership. We look forward to having your participation and voice on these two important endeavors.

Respectfully,

Brandy

Brandy Carney, Director

Cuyahoga County Public Safety & Justice Services

County Executive Chris Ronayne's Cabinet

216.443.5691



## 911 Legislative Requirements - Action Requested from Each Cuyahoga County Mayor

Brandy Carney <bcarney@cuyahogacounty.us>

Tue 4/9/2024 3:45 PM

To: pkoomar@cityofbayvillage.com <pkoomar@cityofbayvillage.com>; mayorberns@beachwoodohio.com <mayorberns@beachwoodohio.com>; skoci@bedfordoh.gov <skoci@bedfordoh.gov>; mmallis@bedfordoh.gov <mmallis@bedfordoh.gov>; mayorstevens@bedfordheights.gov <mayorstevens@bedfordheights.gov>; admin@villageofbentleyville.com <admin@villageofbentleyville.com>; ckleem@cityofberea.org <ckleem@cityofberea.org>; kbenjamin@bratenahl.org <kbenjamin@bratenahl.org>; Mayorkingston@brecksville.oh.us <Mayorkingston@brecksville.oh.us>; Sam Alai <salai@broadview-heights.org>; mayor@cityofbrookpark.com <mayor@cityofbrookpark.com>; rvankirk@brooklynohio.gov <rvankirk@brooklynohio.gov>; mprocuk@brooklynhts.org <mprocuk@brooklynhts.org>; mayortomko@chagrin-falls.org <mayortomko@chagrin-falls.org>; mayorbibb@clevelandohio.gov <mayorbibb@clevelandohio.gov>; mayor@clevelandheights.gov <mayor@clevelandheights.gov>; Brandy Carney <bcarney@cuyahogacounty.us>; Jill Smialek <jsmialek@cuyahogacounty.us>; j.bacci@cuyahogaheights.com <j.bacci@cuyahogaheights.com>; bking@eastcleveland.org <bking@eastcleveland.org>  
Cc: Jill Smialek <jsmialek@cuyahogacounty.us>; Christopher Alvarado <calvarado@cuyahogacounty.us>; Erik Janas <ejanas@cuyahogacounty.us>; Amanda M. Dempsey <adempsey@cuyahogacounty.us>; Christopher Ronayne <cronayne@cuyahogacounty.us>; Brendan R. Doyle <bdoyle01@cuyahogacounty.us>

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